

30th June 2017

Dear Parents

Breakfast Club from September 2017

From September, parents will need to sign their children up to Breakfast Club in much the same way as other clubs/activities that the school provides. **This includes children who are booked on currently.** This will start at the earlier time of 8.15am and will be open for children in September for Years 1-6 only.

Payment for breakfast club will be chargeable in half termly blocks. You can book online using the same website we used last time, which we also use to book Parent's Consultations. Children do not need to attend every day, for example, if you only require Monday and Tuesday, you will be able to indicate this on the online booking system. If you work irregular shifts and need to book different days weekly please book all the days you may require, then speak to the office staff.

This will give us a clear idea of numbers so that food can be planned and prepared appropriately. It will allow the kitchen to offer the same choice as now, if not better, as we will have a clear idea of numbers when we order stock etc. We will also be able to ensure that the pupil to adult ratios are sufficient each day and we have an accurate register of who is in school.

From September we will be limiting the breakfast club to 50 children; places will be allocated on a first come first served basis. To sign up for the club please go to www.schoolinterviews.co.uk and enter the event code **3sya6**. Bookings will open at 6pm today and close on Friday 14th July at 4pm. If you are allocated a place a confirmation letter will be sent out with an invoice before the end of term. The invoice will cover the first half-term to October and will need to be paid by Friday 15th September.

The cost of Breakfast Club will be increasing to £2 per child per session and includes the cost of breakfast. This decision was made following a recent cost review; it was established that the costs of operating this service were not being met. Governors have decided to increase the costs per session, as opposed to stop running the club, which was the other option. This cost will be reviewed again in June 2018.

Please also be aware that from September any days that your child/children are booked in on will still be charged for, even if they do not attend for any reason.

Kind regards,

Karen O'Shea
Head of School

